



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Alpen-Adria Universität Klagenfurt /University of Klagenfurt Department of English and American Studies	A KLAGENFO1	Institutional Coordinator: Mag. Dr. Marco Messier Erasmus Studierendenpraktika, Erasmus Outgoing & DozentInnenmobilität T +43 (0) 463 2700 9236 F +43 (0) 463 2700 999236 E: marco.messier@aau.at Departmental Coordinator: Prof. Dr. Allan Richard James	http://www.uni-klu.ac.at/bib/inhalt/704.htm http://www.uni-klu.ac.at/iaa/inhalt/691.htm

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Department of English and American Studies T +43 (0) 463 2700 2511 E allan.james@aau.at	
Akdeniz University Department of Western Languages and Literatures, Division of English Language and Literature	TR ANTALYA01	Institutional Coord.: Serap YETER erasmus@akdeniz.edu.tr T: +90(242) 310 21 25 Departmental Coord: Assist. Prof. Dr. Nursen Gömceli Department of Western Languages and Literatures, Division of English Language and Literature ngomceli@gmail.com	http://erasmus.akdeniz.edu.tr/course-catalogues www.akdeniz.edu.tr http://batidil.edebiyat.akdeniz.edu.tr/tr

B. Mobility numbers³ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name	Study cycle [short cycle 1 st , 2 nd or 3 rd] * ¹⁾	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships * ²⁾
					(total number of months of the study periods or average duration*)	
A KLAGENF01	TR ANTALYA01	222	Foreign Languages	1 st , 2 nd , 3 rd	2 x 6	----
TR ANTALYA01	A KLAGENF01	222	Foreign Languages	1 st , 2 nd , 3 rd	2 x 6	----

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
A KLAGENF01	TR ANTALYA01	222	Foreign Languages	1 person, 1 week, 8 hours	
TR ANTALYA01	A KLAGENF01	222	Foreign Languages	1 person, 1 week, 8 hours	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
A KLAGENF01		English	German	B2	C1
TR ANTALYA01		English	Turkish	B2	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

A KLAGENF01: No additional requirements

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Alpen-Adria University welcomes students with disabilities. Further information is available at: <http://www.uni-klu.ac.at/bib/eng/inhalt/307.htm>

TR ANTALYA01: No additional requirements

Akdeniz University welcomes students with disabilities. Further information can be found at: <http://erasmus.akdeniz.edu.tr/frequently-asked-questions.i477.welcome-students-and-staff-with-disabilities>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
A KLAGENF01	1 June	1 November
TR ANTALYA01	20 August	20 December

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2014+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

A KLAGENF01: <http://www.uni-klu.ac.at/bib/eng/inhalt/350.htm>

TR ANTALYA01: <http://erasmus.akdeniz.edu.tr/frequently-asked-questions.i429.ects-european-credit-transfer-system>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
-------------------------------	-----------------------------------	-------------------------

A KLAGENF01	Mag. Michaela Holzweber , Erasmus Incoming respons. michaela.holzweber@aau.at T +43 (0) 463 2700 9207 M +43 (0) 463 2700 999207 Mag. Dr. Marco Messier Erasmus Placements, Erasmus Outgoing, Teaching Staff marco.messier@aau.at T +43 (0) 463 2700 9236 M +43 (0) 463 2700 999236	http://www.uni-klu.ac.at/bib/eng/inhalt/18.htm
TR ANTALYA01	erasmus@akdeniz.edu.tr	http://erasmus.akdeniz.edu.tr/frequently-asked-questions

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A KLAGENF01	Mag. Michaela Holzweber , Erasmus Incoming respons. michaela.holzweber@aau.at T +43 (0) 463 2700 9207 M +43 (0) 463 2700 999207	http://www.uni-klu.ac.at/bib/eng/inhalt/18.htm
TR ANTALYA01	erasmus@akdeniz.edu.tr	http://erasmus.akdeniz.edu.tr/frequently-asked-questions

4. Housing





The receiving institution will guide incoming mobile participants in finding accommodation,

according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A KLAGENF01	Mag. Dr. Olayeni Adegeye Housing Office E olayeni.adegeye@aau.at T +43 (0) 463 2700 9234 F +43 (0) 463 2700 999234	http://housing-office.uni-klu.ac.at
TR ANTALYA01	erasmus@akdeniz.edu.tr	http://erasmus.akdeniz.edu.tr/frequently-asked-questions

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
A KLAGENF01	Mag. Dr. Marco Messier Erasmus Placements, Erasmus Outgoing, Teaching Staff marco.messier@aau.at T +43 (0) 463 2700 9236 M +43 (0) 463 2700 999236	13/12/13	 
TR ANTALYA01	Prof. Dr. Burhan ÖZKAN Head of International Relations Office	11.12.2013	 

⁵ Scanned signatures are accepted