



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Akdeniz University	TR ANTALYA01	Institutional Coordinator Serap Yeter Dumlupinar Boulavard Rectorate Building 6 th Floor Campus Antalya Tel: +90 242 310 21 25 erasmus@akdeniz.edu.tr	www.akdeniz.edu.tr http://erasmus.akdeniz.edu.tr/course-catalogues

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>Department Coordinator</p> <p>Erasmus Programme Assoc. Prof. Dr. Derya Mutlu Faculty of Medicine Medical Microbiology Department Tel: +90 242 2496405</p> <p>e-mail: drderyamutlu@yahoo.com</p>	
Medical University of Graz	A GRAZ 23	<p>Vice Rector for Studies and Teaching Univ.-Prof. Dr. Hans Peter DIMAI Address: Auenbruggerplatz 2/4 A-8036 Graz, AUSTRIA Phone +43/316/385-74182 Fax: +43/316/380-9613 e-mail: hans.dimai@medunigraz.at</p> <p>Erasmus Institutional Coordinator and Erasmus Officer: Ms. Silvia Adler, (International Relations and Postgraduate Education, Mozartgasse 12, A-8010 Graz, AUSTRIA) Phone: +43/316/380-4030 ; Fax: +43/316/380-9629 or 380-9613 e-mail: silvia.adler@medunigraz.at</p> <p>Coordinator for incoming students: Mag. (FH) Petra Papst Abteilung Internationale Beziehungen Mozartgasse 12/Zi 205 A-8010 Graz e-mail: petra.papst@medunigraz.at Tel: +43/316/380-4036 Fax: +43/316/380-9629</p>	http://www.medunigraz.at/12649

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	* [ISCED]	*	[short cycle, 1 st , 2 nd or 3 rd] *	Student Mobility for Studies	Student Mobility for Traineeships
					[total number of months of the study periods or average duration*]	*

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/International-standard-classification-of-education.aspx>)

TR ANTALYA01	A GRAZ 23	721	Medicine	1 (1 st or 2 nd)	1x6	
A GRAZ 23	TR ANTALYA01	721	Medicine	1 (1 st or 2 nd)	1x6	

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ANTALYA01	A GRAZ 23	721	Medicine	1x1 week	
A GRAZ 23	TR ANTALYA01	721	Medicine	1x1 week	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ANTALYA01	Medicine	Turkish	English	B1	B1

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

A GRAZ 23	Medicine	German	---	B1 German	B2 German
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For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ANTALYA01	20 th August	20 th December
A GRAZ 23	June 15 th	November 1 st

[to be adapted in case of a trimester system]*

The receiving institution will send its decision within 2 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

This agreement will take effect in the **2014** academic year being valid for a period of **6** years, and will be tacitly renewed for further identical periods.

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities.

Either institution is free to terminate the present agreement. In order to do so, the institution wishing to terminate the agreement must:

- I. Notify the other institution in writing of its intention, by giving at least a 12 months' notice, stating the date on which it intends to make the termination effective. That is to say, a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. In consequence, any students who have started their exchange experience at either university at the date of termination may complete their stay. If an imbalance exists in the number of terms/semesters where exchanges have taken place, the deficit institution will be entitled to further exchanges until the imbalance is eliminated.
- II. Termination of the agreement will not be penalised.
"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

TR ANTALYA01 : <http://erasmus.akdeniz.edu.tr/frequently-asked-questions.i429.ects-european-credit-transfer-system>

Medical University of Graz / AUSTRIA:

Austrian grading system: http://www.bmwf.gv.at/fileadmin/user_upload/wissenschaft/naric/english/DS_item8.pdf

Austrian Grading scheme	Definition
1	EXCELLENT: Outstanding performance
2	GOOD: Generally good, but with some errors
3	SATISFACTORY: Generally sound work with a number of substantial errors
4	SUFFICIENT: Performance meets the minimum criteria
successfully completed	Positive performance, where a strict differentiation is not adequate
5	UNSATISFACTORY: < 50% Substantial improvement necessary; requirement of further work
not completed	Negative performance, where a strict differentiation is not adequate

⁷ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

ECTS grading scale:

ECTS Grade	Austrian Grade	Definition	
A	1	EXCELLENT	outstanding performance with only minor errors
B	1	VERY GOOD	above the average standard but with some errors
C	2	GOOD	generally sound work with a number of notable errors
D	3	SATISFACTORY	fair but with significant shortcomings
E	4	SUFFICIENT	performance meets the minimum criteria
FX	5	FAIL	some more work required before the credit can be awarded
F	5	FAIL	considerable further work is required

ECTS credits:

one semester	one full academic year
30 ECTS credits	60 ECTS credits

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANTALYA0 1	erasmus@akdeniz.edu.tr 0090 242 310 21 25	http://erasmus.akdeniz.edu.tr/frequently-asked-questions
A GRAZ 23	Aussenministerium Österreich	http://www.bmeia.gv.at/aussenministerium/buergerservice/pass-und-visum.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANTAL YA01	erasmus@akdeniz.edu.tr 0090 242 310 21 25	http://erasmus.akdeniz.edu.tr/frequently-asked-questions
A GRAZ 23	European Commission (Employment, Social Affairs & Inclusion)	http://ec.europa.eu/social/main.jsp?catId=559 http://www.oehtmedgraz.at/site/versicherung or: http://www.stgkk.at/portal27/portal/stgkkportal/channel_content/cmsWindow?action=2&p_menuid=5171&p_tabid=4 e-card: http://www.stgkk.at/portal27/portal/stgkkportal/channel_content/cmsWindow?action=2&p_menuid=62120&p_tabid=4



4. Housing

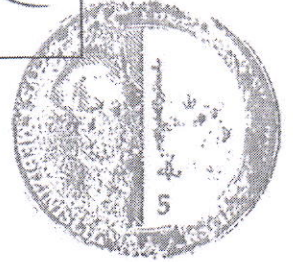
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANTALYA01	erasmus@akdeniz.edu.tr 0090 242 310 21 25	http://erasmus.akdeniz.edu.tr/frequently-asked-questions
A GRAZ 23	OeAD- WohnraumverwaltungsGmbH Graz / OeAD-Housing Office Graz A-8010 Graz, Steyrergasse 3- 5 Tel.: +43 316 950 200 9001, Fax: +43 316 950 200 9900 housing-graz@oead.at	http://housing.oead.at/graz/graz.asp?keyword=graz

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
TR ANTALYA01	Prof. Dr. Burhan Özkan Akdeniz University Head of International Relations Office	23.12.2013	
A GRAZ 23	Univ.-Prof. Dr. Hans Peter Dimai Vice-Rector for Studies and Teaching MMag. Gerald Lackner Universitaetsdirektor		



⁸ Scanned signatures are accepted