Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Akdeniz University	TRANTALYA01	**Erasmus Institutional Coordinator** Serap YETER erasmus@akdeniz.edu.tr Tel:02423102125 Fax:02423106629 **Departmental Co-ordinators:** Yrd. Doç. Dr. Necla ÖZTÜRK ozturknecla@akdeniz.edu.tr	http://www.akdeniz.edu.tr/en/
University of Poitiers Faculty of Law	FPOITIER01	**Academic Coordinator Law Faculty :** Prof Hélène BOUCARD e-mail : helene.boucard@univ-poitiers.fr **Administrative Coordinator Law Faculty :** Maud TRAMBOUZE , Faculté de Droit et des Sciences Sociales, 2 rue Jean Carbonnier – Bât A1 – TSA 81100 – F 86073 Poitiers cedex 9 Tel : 33(0)5.49.45.31.69 E-mail : maud.trambouze@univ-poitiers.fr	Law Faculty web page : http://droit.univ-poitiers.fr/ For exchange students and course catalogue: http://droit.univ-poitiers.fr/etudier-a-

		Institutional Coordinator/ head of International Service of University : Christine ROBUCHON, Service des Relations Internationales de l'Université, 15 rue de l'Hôtel Dieu, F 86034 POITIERS cedex Tel : 33(0)5.49.45.30.49 e-mail : christine.robuchon@univ-poitiers.fr	poitiers-337281.kjsp?RH=1267544019536&RF=1296483665895&NAVUP=menu7

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of Novemberin the preceding academic year.

FROM [Erasmus code of the sending institution]	**TO** [Erasmus code of the receiving institution]	***Subject area code*** * [ISCED]	***Subject area name*** *	***Study cycle*** *[short cycle, 1st, 2nd or 3rd]* *	**Number of student mobility periods** Student Mobility for Studies *[total number of months of the study periods or average duration*]*	*Student Mobility for Traineeships* *
F POITIER01	TR ANTALYA01	380	Law	1st, 2nd	1 / 5	Only by individual agreement
TR ANTALYA01	F POITIER01	380	Law	1st, 2nd	2 / 10	

FROM [Erasmus code of the sending institution]	**TO** [Erasmus code of the receiving institution]	***Subject area code*** * [ISCED]	***Subject area name*** * *	**Number of staff mobility periods** Staff Mobility for Teaching *[total number of days of teaching periods or average duration*]*	*Staff Mobility for Training* *
F POITIER01	TR ANTALYA01	380	Law	Min 2 days	Min 2 days
TR ANTALYA01	F POITIER01	380	Law	Min 2 days	Min 2 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	*Optional: Subject area*	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies *[Minimum recommended level: B1]*	Staff Mobility for Teaching *[Minimum recommended level: B2]*
TR ANTALYA01	380	Turkish	English	B1 - but B2 recommended No certificate required for admission	B2
F POITIER01	380	French		B1 - but B2 recommended No certificate required for admission	B2

Concerning intensive French courses, see:http://cfle.univ-poitiers.fr/spip.php?article26&lang=fr

For more details on the language of instruction recommendations, see the course catalogue of each institution*[Links provided on the first page].*

D. Additional requirements

F POITIER01 :

Once selected and nominated by their home university and after receiving a confirmation sent by e-mail by the home coordinator, each student will be contacted directly for application procedure, deadlines and all useful information.

Erasmus students are allowed to follow classes in all the departments of our Faculty. If they are interested by classes in another faculty, they have to ask if it's possible to the relevant Faculty.

The University of Poitiers has the infrastructure to welcome students and staff with disabilities (http://siumpps.univ-poitiers.fr). The necessary arrangements need to be discussed well in advance with the Faculty coordinator.

Incoming students can follow french courses at the "Center of French as a Foreign Language" of University of Poitiers. These courses must be paid by students : different levels and durations are offered (http://cfle.univ-poitiers.fr)

TR ANTALYA 01: http://erasmus.akdeniz.edu.tr/erasmus-374

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ANTALYA01	From 1sth of April till 20th of August	From 15th of October till 20th of December
F POITIER01	30th June	30th November

University of Poitiers : After having received the paper application (printed online application) the letter of admission will be send within a max. of six weeks.

University of Akdeniz: *After having received the paper application (printed online application) the letter of admission will be send within a max. of six weeks.*

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

   A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.Neither the European Commission nor the National Agencies can be held responsible in case of a conflict

F. Information

1. Grading systems of the institutions

University of Poitiers, Law Faculty:

Description*	Fail	Pass/Sufficient	Satisfactory	Good	Very good	Excellent
ECTS grading scale	F-FX	E	D	C	B	A-A+
% of successful students normaly achieving the grade		10%	25%	30%	25%	10%
Poitiers (oral)	0-9	10-11	12	13-14	15-16	17<20
written	0-9	10	11	12	13-14	15-17

* Descriptions according to the ECTS system:

Fail :	Some more (or considerable (=Fx)) further work is required before the credit can be awarded)
Pass/Sufficient :	Performance meets minimum criteria
Satisfactory :	Fair, but with significant shortcomings
Good :	Generally sound work but with a number of notable errors
Very good :	Above the average standard but with some errors
Excellent:	Outstanding performance with only minor errors

ANTALYA01 : ECTS grading scale:

ECTS Grade	*% of successful students normally achieving the grade*	*Definition*
A	*10*	*EXCELLENT - outstanding performance with only minor errors*
B	*25*	*VERY GOOD - above the average standard but with some errors*
C	*30*	*GOOD - generally sound work with a number of notable errors*
D	*25*	*SATISFACTORY - fair but with significant shortcomings*
E	*10*	*SUFFICIENT - performance meets the minimum criteria*
FX	-	*FAIL - some more work required before the credit can be awarded*
F	-	*FAIL - considerable further work is required*

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANTALYA 01	E-mail: incoming@akdeniz.edu.tr Tel:00902423102125	http://erasmus.akdeniz.edu.tr/frequently-asked-questions
F POITIER01	Ms Chantal JEAN chantal.jean@univ-poitiers.fr 33(0)5.49.45.30.87	http://www.univ-poitiers.fr/demander-un-visa-459101.kjsp?RH=1329136382669&RF=1329307692899

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANTALYA 01	E-mail: incoming@akdeniz.edu.tr Tel:00902423102125	http://erasmus.akdeniz.edu.tr/frequently-asked-questions
F POITIER01	Ms Chantal JEAN chantal.jean@univ-poitiers.fr 33(0)5.49.45.30.87	http://www.univ-poitiers.fr/international/venir-etudier-a-poitiers/vous-arrivez-a-poitiers/votre-couverture-sociale/votre-couverture-sociale-459131.kjsp?RH=1329307778671

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANTALYA 01	E-mail: incoming@akdeniz.edu.tr Tel:00902423102125	http://erasmus.akdeniz.edu.tr/frequently-asked-questions
F POITIER01	Ms Chantal JEAN chantal.jean@univ-poitiers.fr 33(0)5.49.45.30.87	http://www.univ-poitiers.fr/trouver-un-logement-679491.kjsp?RH=1329136382669&RF=1329136400015 Housing is guaranteed until 30th June for 1rst semester and full year and 30th November for the 2nd semester

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[1]
TR ANTALYA01	Prof.Dr. Burhan ÖZKAN		Prof. Dr. Burhan ÖZKAN Head of International Relations Office Akdeniz University
F POITIER01	Prof Yves JEAN Président de l'Université	31/3/2014	Pour le président de l'Université et par délégation le Vice-Président Ludovic Thilly

[1]Scanned signatures are accepted