



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website
Polonia University in Czestochowa- PL CZESTOC03			
Departmental Coordinator	PL CZESTOC03	Prof. dr hab. Andrzej Kryński, Rector	www.ap.edu.pl
Institutional Coordinator	PL CZESTOC03	Anna Szymanska Pułaskiego 4/6 42-200 Częstochowa, Poland Tel. +48 34 3684270 fax. +48 34 3249662 e-mail: dwz@ap.edu.pl	www.ap.edu.pl
Akdeniz University - TR ANTALYA 01			
AKDENIZ UNIVERSITESI (AKDENIZ UNIVERSITY)	TR ANTALYA01	Institutional coordinator: Serap YETER Phone: +90242 310 1575, Fax: +90242 310 6629 E-mail : erasmus@akdeniz.edu.tr Mailing address: Akdeniz Rektorate, Dumlupinar Boulevard 07058 Campus Antalya, TURKEY	http://www.akdeniz.edu.tr/en/

B. Mobility numbers¹per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or "average duration"]	Student Mobility for Traineeships
PL CZESTOC0 3	TR ANTALYA 01	04.0	Business studies and Management sciences	1 st , 2 nd	2	1
		04.3	Accountancy, Financial Management	1 st , 2 nd	2	1
		09.0	Languages and Philological sciences	1 st , 2 nd	2	1
		14.3	Economics	1 st , 2 nd	2	1
		14.1	Political Science	1 st , 2 nd	2	x
		10.6	Public Administration	1 st , 2 nd	2	
		12.6	Nursing	1 st , 2 nd	2	x

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

TR ANTALYA 01	PL CZESTOC03	04.0	Business studies and Management sciences	1 st , 2 nd	2	1
		04.3	Accountancy, Financial Management	1 st , 2 nd	2	1
		09.0	Languages and Philological sciences	1 st , 2 nd	2	1
		14.3	Economics	1 st , 2 nd	2	1
		14.1	Political Science	1 st , 2 nd	2	x
		10.6	Public Administration	1 st , 2 nd	2	x
		12.6	Nursing	1 st , 2 nd	2	x

[*Optional; subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching <small>(total number of days of teaching periods or average duration *)</small>	Staff Mobility for Training
PL CZESTOC03	TR ANTALYA 01	04.0	Business studies and Management sciences	2	2
		04.3	Accountancy, Financial Management	2	2
		09.0	Languages and Philological sciences	2	2
		14.3	Economics	2	2
		14.1	Political Science	2	2

		12.6	Nursing	2	2
TR ANTALYA 01	PL CZESTOC03	04.0	Business studies and Management sciences	2	2
		04.3	Accountancy, Financial Management	2	2
		09.0	Languages and Philological sciences	2	2
		14.3	Economics	2	2
		14.1	Political Science	2	2
		12.6	Nursing	2	2

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL CZESTOC03		English		B1	B2
TR ANTALYA 01		Turkish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution <https://ap.edu.pl/>.

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

PL CZESTOC03	<p>Criteria for incoming students: CENTRE FOR INTERNATIONAL STUDENTS , www.ap.edu.pl</p> <p>After entering our website please follow the steps entering the sections:</p> <ol style="list-style-type: none"> 1. Education Offer 2. Exchange programmes 3. Erasmus or other exchange
TR ANTALYA 01	<p style="text-align: right;">erasmus@akdeniz.edu.tr http://erasmus.akdeniz.edu.tr/frequently-asked-questions</p>

E. Calendar

1. Academic Calendar

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL CZESTOC03	15.09.- 25.01	26.01.-31.05
TR ANTALYA 01	20 August	20 December

2. Nominations on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL CZESTOC03	15.05	15.11
TR ANTALYA 01	<i>to be filled</i>	<i>to be filled</i>

3. Applications on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL CZESTOC03	31.05	30.11
TR ANTALYA 01	<i>to be filled</i>	<i>to be filled</i>

2. The receiving institution

PL CZESTOC03 will send its decision within **10 weeks** after submitting all required documents

Partner University will send its decision within weeks (*to be filled*)

3. Issue of the Transcript of Records

PL CZESTOC03: Transcripts of Records will be issued by Polonia University. Every student must pick up the transcript him/herself from the Centre for International Students. The Polonia University will NOT automatically send your transcript to your home university. If the student's exam grades are not yet available when you leave, please make arrangements with the proper office to have your transcript sent to you.

Partner University: (to be filled)

4. Termination of the agreement

The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of termination, a notice of at least one academic year should be given. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

PL CZESTOC03:

1. The following grading scale shall be in force at the University:
 - 1) 90 – 100% bardzo dobry (5.0) [Polish equivalent of very good];
 - 2) 81 – 90% plus dobry (4.5) [Polish equivalent of good plus];
 - 3) 71 – 80% dobry (4.0) [Polish equivalent of good];
 - 4) 61 – 70% plus dostateczny (3.5) [Polish equivalent of satisfactory plus];
 - 5) 50 – 60% dostateczny (3.0) [Polish equivalent of satisfactory];
 - 6) under 50% niedostateczny (2.0) [Polish equivalent of unsatisfactory].

Partner University: (to be filled)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus-code]	Contact details (email, phone)	Website for information
PL CZESTOC03	Information for foreigners, who coming to Poland, are available on the website of The Ministry of Foreign Affairs of the Republic of Poland	
TR ANTALYA 01	erasmus@akdeniz.edu.tr http://erasmus.akdeniz.edu.tr/frequently-asked-questions	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and

outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL CZESTOC03	<ul style="list-style-type: none"> The European Health Insurance Card (or EHIC) <p>is issued free of charge and allows anyone who is insured by or covered by a statutory social security scheme of the EEA countries and Switzerland to receive medical treatment in another member state for free or at a reduced cost, if that treatment becomes necessary during their visit</p> <p>More details:</p> <p>https://www.ekuz.nfz.gov.pl/content/information-entitled-persons-other-euefta-member-states</p> <p>Central Office of the National Health Fund - The Department of International Affairs</p> <p>Centrala Narodowego Funduszu Zdrowia - Departament Współpracy Międzynarodowej</p> <p>ul. Grójecka 186, 02-390 Warszawa</p> <p>tel. +48 (22) 572 62 68, fax +48 (22) 572 63 19</p> <p>e-mail: ca17@nfz.gov.pl</p>	
TR ANTALYA 01		<p>erasmus@akdeniz.edu.tr</p> <p>http://erasmus.akdeniz.edu.tr/frequently-asked-questions</p>


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details	Website for information
PL CZESTOC03	<p>Polonia University in Czestochowa</p> <p>Ul. Pułaskiego 4/6 42-200 Czestochowa, Poland</p> <p>Tel. +48 34 3684270 fax: +48 34 3249662</p> <p>https://rezerwacja@ap.edu.pl</p>	
TR ANTALYA 01		<p>erasmus@akdeniz.edu.tr</p> <p>http://erasmus.akdeniz.edu.tr/frequently-asked-questions</p>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
PL CZESTOC03	prof. dr hab. Andrzej Kryński Rector	18.04.2014	REKTOR <i>ks. prof. dr hab. Andrzej Kryński</i>
TR ANTALYA 01	Prof.Dr. Burhan ÖZKAN Head of International Relations Office	18.04.2014	

² Scanned signatures are accepted