



Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility
Inter-institutional¹ agreement 2014-2020
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Radom Academy of Economics	PL RADOM04	Paulina Marcinkiewicz pmarcinkiewicz@wsh.pl 4848 363 22 90 ext.45 Traugutta 61a, 26- 600 Radom	http://wsh.pl/en/strona/173/studies-in-english
AKDENIZ UNIVERSITESI (AKDENIZ UNIVERSITY)	TR ANTALYA01	Institutional coordinator: Serap YETER Phone: +90242 310 1575, Fax: +90242 310.6629 E-mail : erasmus@akdeniz.edu.tr Mailing address: Akdeniz Rectorate, Dumluipinar Boulevard 07058 Campus Antalya, TURKEY	http://www.akdeniz.edu.tr/en

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISC ED]	Subject area name *	Study cycle (Short cycle, 1 st / 2 nd or 3 rd *)	Number of student mobility periods	
					Student Mobility for Studies (Total number of months of the study periods on average duration)	Student Mobility for Traineeships
PL RADOM04		340	Business	1 st / 2 nd	20 (4 students)	3 (2 STUDENTS)

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional): <http://www.us-unesco.org/Education/Pages/International-standard-classification-of-education.aspx>

		342	Marketing and sales			
		14	Education, Teacher training			
		38 38	Law Public Administration			
		481	Informatics, Computer sciences			
		313	Political sciences			
		313	International relations			
		314	Economics			
		321	Journalism			
TR ANTALYA 01	PL RADOM04	340	Business			
		342	Marketing and sales			
		14	Education, Teacher training			
		38 38	Law Public Administration			
		481	Informatics, Computer sciences	1 st , 2 nd	20 (4 students)	-
		313	Political sciences			
		313	International relations			
		314	Economics			
		321	Journalism			

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate in the organisation of traineeships, in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO	Subject	Subject area	Number of staff mobility periods
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[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code * [ISCED]	name *	Staff Mobility for Teaching [total number of days of teaching periods or average duration **]	Staff Mobility for Training *
PL RADOM04	TR ANTALYA 01			15 (3 persons)	28 (4 persons)

TR ANTALYA 01	PL RADOM04			15 (3 persons)	28 (4 persons)
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C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution [Erasmus code]	Optional Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level*	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL RADOM04	TR ANTALYA 01	Polish for all programmes	English for several programs and courses for exchange students	English B1	English B1
TR ANTALYA 01	PL RADOM04	Turkish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

PL RADOM04

- Application documents received after application deadlines will not be accepted;
- Application forms and Learning Agreements should be filled in English in capital letters with correct address of University and correct name of responsible Erasmus coordinator;
- Student should send Application Form, Learning Agreements in 3 copies- signed and stamped by Erasmus coordinators with 3 photos to address: Wyższa Szkoła Handlowa, ul. Traugutta 61a, 26- 600 Radom, Poland;
- Students should hold insurance card.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL RADOM04	September 22nd	February 22nd

2. The receiving institution will send its decision within six weeks.
3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
The agreement will become operative on the date of signature of both universities and shall remain in force for a period of **6 years**. In case of the termination, a notice of at least one

* For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://www.ecare.europa.eu/etd/resources/european-language-levels/>

academic year should be sent to the partner university. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

PL RADOM04; the following scale is used for all types of evaluations/examinations:

ECTS grades	Meaning	Polish scale		Polish Meaning	Grade requirements
A	(excellent)	5.0	five (pięć)	bardzo dobry (very good)	93-100%
B	(very good)	4.5	four and a half (cztery i pół)	dobry plus (good plus)	83-92%
C	(good)	4	four (cztery)	dobry (good)	73-82%
D	(satisfactory)	3.5	three and a half (trzy i pół)	dostateczny plus (satisfactory plus)	63-72%
E	(sufficient)	3.0	three (trzy)	dostateczny (satisfactory)	51-62%
FX/F	(fail)	2	two (dwa)	niedostateczny (unsatisfactory)	0-50%

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
PL RADOM04	pmarcinkiewicz@wsh.pl + 48 48 363 22 90	http://wsh.pl/en/strona/189/entering-poland
TR ANTALYA 01	erasmus@akdeniz.edu.tr	http://erasmus.akdeniz.edu.tr/frequently-asked-questions

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
PL RADOM04	pmarcinkiewicz@wsh.pl + 48 48 363 22 90	http://wsh.pl/en/strona/190/insurance
TR ANTALYA 01	erasmus@akdeniz.edu.tr	http://erasmus.akdeniz.edu.tr/frequently-asked-questions

4. Housing


The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
PL RADOM04	pmarcinkiewicz@wsh.pl +48484 363 22 90 ext. 45	http://wsh.pl/en/strona/191/accommodation

TR ANTALYA 01	erasmus@akdeniz.edu.tr	http://erasmus.akdeniz.edu.tr/frequently-asked-questions
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
PL RADOM04	Ph. D. Gerard Pawel Maj The chancellor	25/4/14	 Dr. Gerard Pawel
TR ANTALYA 01	Prof. Dr. Burhan ÖZKAN Head of International Relations Office	18.04.2014	