



1. Contact information

Contact person (Institutional Coordinator, outgoing students)

Last name	Chomicz-Sokołowska
First name	Kamila
Tel. / Fax	Tel. +48 58 523-31-22; Fax. +48 58 523-55-34
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Contact person (outgoing students)

Last name	Boroń-Wawrzyniak
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Last name	Jaworowska
First name	Anna
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Contact person (Inter-institutional Agreements, incoming students)

Last name	Butkiewicz
First name	Monika
Tel.	+48 58 5232442
Email Address incoming students	erasmus.incoming@ug.edu.pl
Email Address Inter-inst. Agreements	m.butkiewicz@univ.gda.pl

Postal address: **University of Gdansk**
Erasmus Exchange Office
Bażyńskiego 8
80-309 Gdańsk
Poland

E-mail address: bwzs@ug.edu.pl

Website

General URL	http://en.nowa.ug.edu.pl
Information for Erasmus students	http://en.nowa.ug.edu.pl/incoming_students/erasmus

2. Semester Dates

Exact dates according the next academic year are not available yet but the academic calendar 2016/17 will be similar to the previous one 2015/16 (see below)

Winter semester	01.10.2015-27.01.2016	exam session 28.01.2016–05.02.2016
Summer semester	15.02.2016-07.06.2016	exam session 08.06.2016–21.06.2016

3. Application Process

1. Partner institutions are provided with the website address and password needed to nominate students in online registration system.
2. In response to the online registration, the information about the application process is sent directly to the student via e-mail.
3. When the student's application documents are complete, the Letter of Acceptance is sent to him/ her via e-mail (or, on request, by registered letter).

4. Courses in English

The offer of English courses for Erasmus students is available on the faculties' websites indicated in the following charter: http://en.nowa.ug.edu.pl/incoming_students/erasmus/courses_english
If the address of a faculty website is not indicated there, the students should contact particular faculty coordinators: http://en.nowa.ug.edu.pl/incoming_students/erasmus/faculty_coordinators

5. Deadlines

Deadline for nomination

- winter semester: **31st May 2016**
- summer semester: **30th November 2016**

Deadline for completing application documents

- winter semester: **30th June 2016**
- summer semester: **15th December 2016**

6. Expected Arrival Date

Winter semester	the beginning of October
Summer semester	the middle of February

7. Language requirements:

- nominated students have to meet language requirements agreed in particular Inter-institutional agreement;
- during the recruitment students are asked to send the confirmation (on our form) about language abilities, signed by Erasmus coordinator;
- no Official Language Certificate is required.

8. Approximate Living Costs

Housing	100 Euro
Transport	50 cents/ticket
Meals	8 Euro/day
Books	8 Euro/book

9. Accommodation

If the application documents are complete, at the end of June – in case of winter semester and all-year students/ December – in case of summer semester students the student is sent a website address and a unique code which will allow him/ her to apply for the place in one of our university's dormitories. The places are allocated on the "first come, first served" basis. The information about the allocated places is provided approximately one month before the settled date of the incoming students' arrival.

Please note that not every Erasmus student might be provided with a dormitory place!

10. Health insurance

The EU Erasmus students are required to have the European Health Insurance Card (EHIC) issued at their home country (valid for the whole period of their stay at the UG).

The non-EU students are required to have the commercial health insurance which covers medical costs and consequences of accidents (valid for the whole period of their stay at the UG).

The above fact will be verified after the students' arrival. If the students do not have valid health insurance, they will not be allowed to study under Erasmus exchange at the University of Gdansk.