



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2016/2017 – 2020/2021² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details ⁴ (email, phone) | Website (eg. of the course catalogue) |
|---|--------------|--|---|
| Universität Hamburg Institutional Coordinator | D HAMBURG01 | Ms. Nadine Stäcker Department of International Affairs, Mittelweg 177, 20148 Hamburg, Germany Tel.: +49 40 42838-7932 Fax: +49 40 427977-015 hochschulkoordinatorin.erasmus@ verw.uni-hamburg.de | http://www.uni- hamburg.de/ Course catalogue: https://www.stine.uni- hamburg.de/ |

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

| | | | |
|---|--------------|--|---|
| | | For questions concerning incoming and outgoing students please refer to the contact person below | |
| Universität Hamburg Departmental Coordinator | D HAMBURG01 | <p>Administrative Contact: Ms. Elena Sheynfeld Faculty of Business, Economics and Social Sciences Director International Office Von-Melle-Park 5, 20146 Hamburg, Germany Tel.: +49 40 42838 9328 elena.sheynfeld@wiso.uni-hamburg.de</p> <p>Academic contact: Prof. Dr. Anita Engels Institut für Soziologie Allende Platz 1, 20146 Hamburg, Germany Tel.: +49 40/42838-3832 Fax: +49 40/42838-6404 anita.engels@wiso.uni-hamburg.de</p> | <p>http://www.wiso.uni-hamburg.de/internationalenales/</p> |
| Akdeniz Üniversitesi | TR ANTALYA01 | <p>Administrative contact: International Relations Office, Dumlupınar Boulevard 07058 Antalya, Turkey Email: erasmus@akdeniz.edu.tr Tel: +90 242 310 21 39 Fax: +90 242 310 66 29</p> <p>Institutional Coordinator: Nurgül Büyükkalay outgoing@akdeniz.edu.tr incoming@akdeniz.edu.tr Tel: +90 242 310 21 95</p> <p>Departmental Coordinator: Assist.Prof.Dr. Hasan Hüseyin Aygül hasanhuseyinaygul@akdeniz.edu.tr Tel: +90 242 3104162</p> | <p>http://www.akdeniz.edu.tr/</p> <p>Course catalogue: http://erasmus.akdeniz.edu.tr/2015-2016-course-catalogues-in-english</p> |

B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle, 1 st , 2 nd or 3 rd]* | Number of student mobility periods | |
|---|---|--------------------------------|---------------------|--|--|--|
| | | | | | Student Mobility for Studies [total number of students, student months (=sum)*] | Student Mobility for Traineeship 5* |
| D HAMBURG01 | TR ANTALYA01 | 0314 | Sociology | 1 st , 2 nd | 2 (2x10) = 20 months | --- |
| TR ANTALYA01 | D HAMBURG01 | 0314 | Sociology | 2 nd . | 2 (2x10) = 20 months | --- |

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|---|---|--------------------------------|---------------------|---|-----------------------------------|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration *] | Staff Mobility for Training 3* |
| D HAMBURG01 | TR ANTALYA01 | 0314 | Sociology | 1 week, 8 teaching hours | --- |
| TR ANTALYA01 | D HAMBURG01 | 0314 | Sociology | 1 week, 8 teaching hours | --- |

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

[*Optional; subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

C. Recommended language skills

The sending Institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional; Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ⁶ | |
|---|------------------------|---------------------------|---------------------------|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| D HAMBURG01 | Sociology | German | --- | B1 | B2 |
| TR ANTALYA01 | Sociology | Turkish | English | B1: English | B2: English |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Additional requirements for Universität Hamburg

The sending university will screen and select candidates for exchange studies in accordance with its applicable rules and regulations. The receiving institution will accept the candidates selected by the sending institution if mutually acceptable academic and/or professional qualifications and standards are met. However, the receiving university has the right to make the final decision on the admission of candidates nominated for exchange. Admission to a specific course is subject to the exchange student being satisfactorily qualified for the chosen area of study and/or course level, and availability.

The Universität Hamburg welcomes students and staff with disabilities and has the infrastructure to support people with disabilities. Please contact the Institutional Coordinator to obtain further information concerning the support available in your respective institute or school. You will find information on the support available at <http://www.uni-hamburg.de/studieren-mit-behinderung.html>

⁶For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Additional requirements for Akdeniz Üniversitesi

[To be completed by the receiving institution, if applicable]

E. Calendar

1. Applications/Nominations for nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|--|---|---|
| D HAMBURG01 | Nominations: April 15 Applications: May 31 | Nominations: November 15 Applications: December 31 |
| TR ANTALYA01 | August 20 th | December 20 th |

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This agreement shall become effective from the academic year 2014/15 and shall remain in effect until the academic year 2020/21. The agreement may be terminated by either contracting party giving at least six (6) months' written notice. However, any exchange in progress will continue until completed. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Universität Hamburg (D Hamburg01):

Universität Hamburg does not fully comply with the ECTS grading system. The grading scheme usually comprises five levels (with numerical equivalents; intermediate grades may be given):

- "**Sehr Gut**" (1) = Very Good;
- "**Gut**" (2) = Good;
- "**Befriedigend**" (3) = Satisfactory;
- "**Ausreichend**" (4) = Sufficient;
- "**Nicht ausreichend**" (5) = Non-Sufficient/Fail.

The minimum passing grade is "**Ausreichend**" (4). Verbal designations of grades may vary in some cases and for doctoral degrees.

Akdeniz Üniversitesi (TR ANTALYA01):

Description of the institutional grading system:

| Grading Scale 1 | Grading Scale 1 | 4 Point Grading Scale | Percentage Values | Definition |
|-----------------|-----------------|-----------------------|-------------------|--------------|
| A+ | AA | 4.00 | 90 - 100 | EXCELLENT |
| A | BA | 3.50 | 85 - 89 | VERY GOOD |
| B+ | BB | 3.00 | 80 - 84 | VERY GOOD |
| B | CB | 2.50 | 75 - 79 | GOOD |
| C+ | CC | 2.00 | 70 - 74 | GOOD |
| C | DC | 1.50 | 60 - 69 | SATISFACTORY |
| D+ | DD | 1.00 | 50 - 59 | SUFFICIENT |
| D | ED | 0.50 | 30 - 49 | FAIL |
| E+ | EE | 0.25 | 01 - 29 | FAIL |
| E | FE | 0.00 | DZ | UNATTENDED |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|---|---|
| D HAMBURG01 | | https://www.uni-hamburg.de/internationales/download/studieren-an-der-uhh/einreisevisum.pdf |
| TR ANTALYA01 | incoming@akdeniz.edu.tr +90 242 310 21 25 | http://erasmus.akdeniz.edu.tr/frequently-asked-questions |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|---|---|
| D HAMBURG01 | | www.uni-hamburg.de/ersteschritte |
| TR ANTALYA01 | incoming@akdeniz.edu.tr +90 242 310 21 25 | http://erasmus.akdeniz.edu.tr/frequently-asked-questions |



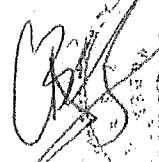
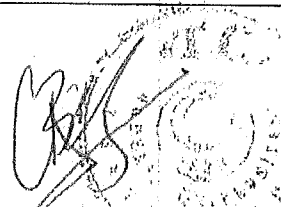
4. Housing

The receiving Institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|---|---|
| D HAMBURG01 | | www.uni-hamburg.de/ersteschritte |
| TR ANTALYA01 | incoming@akdeniz.edu.tr +90 242 310 21 25 | http://erasmus.akdeniz.edu.tr/frequently-asked-questions |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ⁷ |
|-------------------------------|---|------------|---|
| D HAMBURG01 | Ms. Nadine Stäcker Erasmus Institutional Coordinator | 01.13.2017 |   Universität Hamburg DER FORSCHUNG DER LEHRE DER BILDUNG Abteilung 5 Internationales Mittelweg 177 • 20148 Hamburg |
| TR ANTALYA01 | Assoc. Prof. Dr. Binnur Genç İler Head of International Relations Office | 23.02.2017 |   |

⁷Scanned signatures are accepted