

# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2017-2021 between programme countries

[Minimum requirements]<sup>2</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (e.g. of the course catalogue)
Akdeniz University	TR ANTALYA01	<b>Administrative Contact:</b> International Relations Office, Dumlupınar Boulevard 07058 Antalya, Turkey Email: <a href="mailto:erasmus@akdeniz.edu.tr">erasmus@akdeniz.edu.tr</a> Tel: +90 242 310 21 39 Fax: +90 242 310 66 29 <b>Institutional Coordinator:</b> <b>Nurgül Büyükkalay</b> <a href="mailto:outgoing@akdeniz.edu.tr">outgoing@akdeniz.edu.tr</a> <a href="mailto:incoming@akdeniz.edu.tr">incoming@akdeniz.edu.tr</a> Tel: +90 242 310 21 95	<a href="http://www.akdeniz.edu.tr/">http://www.akdeniz.edu.tr/</a>  <b>Course catalogue:</b> <a href="http://erasmus.akdeniz.edu.tr/2015-2016-course-catalogues-in-english">http://erasmus.akdeniz.edu.tr/2015-2016-course-catalogues-in-english</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education institutions

<sup>2</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p><b>Departmental Coordinator:</b> Assist.Prof.Dr. Hasan Hüseyin Aygül <a href="mailto:hasanhuseyinaygul@akdeniz.edu.tr">hasanhuseyinaygul@akdeniz.edu.tr</a> Tel: +90 242 3104162</p> <p>Assis. Prof. Dr. Nuray Atsan Faculty of Economics and Administrative Sciences, Department of Business Administration <a href="mailto:atsan@akdeniz.edu.tr">atsan@akdeniz.edu.tr</a> Tef: '+90 242 310 18 42</p> <p>Assis.Prof.Dr. Faruk Barris Mutlay Faculty of Law <a href="mailto:mutlay@akdeniz.edu.tr">mutlay@akdeniz.edu.tr</a> Tel: +90 242 310 64 62</p>	
Unversity of Lodz	PL LODZ01	<p><b>Coordinator of Mobility Programs:</b></p> <p><b>Tomasz Schabek, PhD</b> Department of Economics of Industry and Capital Markets Faculty of Economics and Sociology Ul. Rewolucji 1905 r. nr 41/43 90-214 Łódź Email: <a href="mailto:tomasz_schabek@o2.pl">tomasz_schabek@o2.pl</a> <a href="mailto:tschabek@uni.lodz.pl">tschabek@uni.lodz.pl</a> Tel: +48 889 162 263</p>	<p><a href="http://iso.uni.lodz.pl/erasmus/">http://iso.uni.lodz.pl/erasmus/</a></p> <p><a href="http://iso.uni.lodz.pl/erasmus/programmes/">http://iso.uni.lodz.pl/erasmus/programmes/</a></p>

#### B. Mobility numbers<sup>4</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISCE D]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> / 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ANTALYA01	PL LODZ01	31	Social sciences	2 <sup>nd</sup> 3 <sup>th</sup>	4x2 semester	
		340	Business Administration	1 <sup>st</sup> 2 <sup>nd</sup>	2x2 semester	

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

				3 <sup>th</sup>		
		38	Law	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>th</sup>	2x2 semester	
PL LODZ01	TR ANTALYA01	31	Social sciences	2 <sup>nd</sup> 3 <sup>th</sup>	4x2 semester	
		340	Business Administra tion	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>th</sup>	2x2 semester	
		38	Law	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>th</sup>	2x2 semester	

[\*Optional:subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; In this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISCE D]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [Total number of days of teaching periods or average duration...]	Staff Mobility for Training
TR ANTALYA01	PL LODZ01	31	Social sciences	2 x 1 week	
		340	Business Administra tion	2 x 1 week	
		38	Law	2 x 1 week	
PL LODZ01	TR ANTALYA01	31	Social sciences	2 x 1 week	
		340	Business Administra tion	2 x 1 week	

		38	Law	2 x 1 week	
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### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ANTALYA01	Sociology/Economics	Turkish	English	B1: English	B2: English
PL LODZ01	Sociology/Economics	English	English	B1: English	B2: English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

Please see the attached fact sheets

### E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ANTALYA01	August 20 <sup>th</sup>	December 20 <sup>th</sup>
PL LODZ01	June 15 <sup>th</sup>	December 15 <sup>th</sup>

<sup>5</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision **within 3 weeks**.
3. A Transcript of Records will be issued by the receiving Institution **no later than 5 weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

1. Grading systems of the institutions

### **TR ANTALYA 01**

Description of the Institutional grading system:

Grading Scale 1	Grading Scale 1	4 Point Grading Scale	Percentage Values	Definition
A+	AA	4.00	90 - 100	EXCELLENT
A	BA	3.50	85 - 89	VERY GOOD
B+	BB	3.00	80 - 84	VERY GOOD
B	CB	2.50	75 - 79	GOOD
C+	CC	2.00	70 - 74	GOOD
C	DC	1.50	60 - 69	SATISFACTORY
D+	DD	1.00	50 - 59	SUFFICIENT
D	ED	0.50	30 - 49	FAIL
E+	EE	0.25	01 - 29	FAIL
E	FE	0.00	DZ	UNATTENDED

### **PL LODZ01**

<http://iso.uni.lodz.pl/erasmus/ects-system/>

Explanations  
Objaśnienia

(1) Description of the institutional grading scale (*Opis skali ocen w Uniwersytecie Łódzkim*)

Local Grade Ocena	Local definition Słownie	ECTS Grade
5	Very good ( <i>Bardzo dobry</i> )	A
4+	Better than good ( <i>Dobry plus</i> )	B
4	Good ( <i>Dobry</i> )	C
3+	Better than satisfactory ( <i>Dostateczny plus</i> )	D
3	Satisfactory ( <i>Dostateczny</i> )	E
2	Unsatisfactory ( <i>fail</i> ) ( <i>Niedostateczny</i> )	F

(2) Skala ocen w systemie ECTS (ECTS grading scale):

ECTS Grade Ocena ECTS	Definition Definicja
A	<b>EXCELLENT</b> - Outstanding performance <i>CELUJĄCY</i> - wybitna osiągnięcia
B	<b>VERY GOOD</b> - Above the average standard but with some errors <i>BARDZO DOBRY</i> - Powyżej średniego standardu, z pewnymi błędami
C	<b>GOOD</b> - Generally sound work with a number of notable errors <i>DOBRY</i> - Generalnie solidna praca z szeregiem zauważalnych błędów
D	<b>SATISFACTORY</b> - fair but with significant shortcomings <i>ZADOWALAJĄCY</i> - zadowalający, ale ze znaczącymi błędami
E	<b>SUFFICIENT</b> - performance meets the minimum criteria <i>ZADOWALAJĄCY</i> - zadowalający, ale ze znaczącymi błędami
FX	<b>FAIL</b> - some more work required before the credit can be awarded <i>NIEDOSTATECZNY</i> - podstawowo brak w opanowaniu materiału
F	<b>FAIL</b> - considerable further work required <i>NIEDOSTATECZNY</i> - przedmiot wymaga powtórzenia całości

## 2. Visa

The sending and receiving Institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANTALYA01	<a href="mailto:incoming@akdeniz.edu.tr">incoming@akdeniz.edu.tr</a> +90 242 310 21 25	<a href="http://erasmus.akdeniz.edu.tr/frequently-asked-questions">http://erasmus.akdeniz.edu.tr/frequently-asked-questions</a>
PL LODZ01	<a href="mailto:iso@uni.lodz.pl">iso@uni.lodz.pl</a>	<a href="http://iso.uni.lodz.pl/study-in-english/visa/">http://iso.uni.lodz.pl/study-in-english/visa/</a>

## 3. Insurance

The sending and receiving Institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving Institution will inform mobile participants of cases in which insurance

cover is not automatically provided. Information and assistance can be provided by the following contact points and Information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANTALYA01	<a href="mailto:incoming@akdeniz.edu.tr">incoming@akdeniz.edu.tr</a> +90 242 310 21 25	<a href="http://erasmus.akdeniz.edu.tr/frequently-asked-questions">http://erasmus.akdeniz.edu.tr/frequently-asked-questions</a>
PL LODZ01	<a href="mailto:iso@uni.lodz.pl">iso@uni.lodz.pl</a>	<a href="http://iso.uni.lodz.pl/study-in-english/insurance/">http://iso.uni.lodz.pl/study-in-english/insurance/</a>

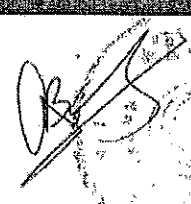
#### **P4 - Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANTALYA01	<a href="mailto:incoming@akdeniz.edu.tr">incoming@akdeniz.edu.tr</a> +90 242 310 21 25	<a href="http://erasmus.akdeniz.edu.tr/frequently-asked-questions">http://erasmus.akdeniz.edu.tr/frequently-asked-questions</a>
PL LODZ01	<a href="mailto:iso@uni.lodz.pl">iso@uni.lodz.pl</a>	<a href="http://iso.uni.lodz.pl/study-in-english/accommodation/">http://iso.uni.lodz.pl/study-in-english/accommodation/</a> <a href="http://iso.uni.lodz.pl/erasmus/before-arrival/">http://iso.uni.lodz.pl/erasmus/before-arrival/</a>

#### **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature
TR ANTALYA01	<b>Assoc. Prof. Dr. Binnur Genç İter</b> Head of International Relations Office	27.01.2017	
PL LODZ01	<b>Prof. Paweł Starosta,</b> Pro-rector for International Relations	30.01.2017	<b>PROREKTOR</b> DS. WSPÓLPRACY KRAJOWEJ I MIĘDZYNARODOWEJ UNIWERSYTETU ŁÓDZKIEGO <i>prof. nadzw. dr hab. Paweł Starosta</i>

