



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-21* **between programme countries**

[Minimum requirements]

**It is understood that the implementation of this Agreement will commence on the day of signature, and will continue thereafter for six years, subject from time to time revision or modification by mutual agreement. Representatives from both institutions will discuss the terms of a renewal, and either party must give the other party no less than one year (academic year) notice in writing of intention to either revise or terminate this Agreement before its natural termination.*

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution | Erasmus code | Contact details | Website |
|--------------------------------|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| Akdeniz University | TR ANTALYA 01 | Administrative contact: International Relations Office, Dumlupınar Boulevard 07058 Antalya, Turkey Email: erasmus@akdeniz.edu.tr Tel: +90 242 310 21 39 Fax: +90 242 310 66 29 | http://www.akdeniz.edu.tr/ Course catalogue: |

| | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | Institutional Coordinator: Nurgül Büyükkalay outgoing@akdeniz.edu.tr incoming@akdeniz.edu.tr +90 242 310 21 95 | http://erasmus.akdeniz.edu.tr/2015-2016-course-catalogues-in-english |
| Hamburg University of Applied Sciences Faculty of Engineering and Computer Sciences Department of Mechanical Engineering and Production Management | D HAMBURG 06 | Hella Rieger, Student Exchange Coordinator Hella.rieger@haw-hamburg.de +49 40 42875 8313 Prof. Dr. Klaus Keuchel, Departmental Coordinator, klaus.keuchel@haw-hamburg.de +49 40 42875 8604 | www.haw-hamburg.de/studyabroad |

B. Mobility numbers per academic year

| FROM | TO | Subject area code (ISCED 2013) | Subject area name | Study cycle | Number of student mobility periods | |
|-----------------|---------------|--------------------------------|------------------------|-----------------------------------|------------------------------------|-----------------------------------|
| | | | | | Student Mobility for Studies | Student Mobility for Traineeships |
| TR ANTALYA A 01 | D HAMBURG 06 | 521 | Mechanical Engineering | 1 st , 2 nd | 4 x 6 months per semester | 2 x 3 months per semester |
| D HAMBURG 06 | TR ANTALYA 01 | 521 | Mechanical Engineering | 1 st , 2 nd | 4 x 6 months per semester | 2 x 3 months per semester |

| FROM | TO | Subject area code (ISCED 2013) | Subject area name | Number of staff mobility periods | |
|-----------------|----------------|--------------------------------|------------------------|----------------------------------|-----------------------------|
| | | | | Staff Mobility for Teaching | Staff Mobility for Training |
| TR ANTALYA A 01 | D HAMBURG G 06 | 521 | Mechanical Engineering | 2 x 2 weeks per semester | 2 x 2 weeks per semester |
| D HAMBURG G 06 | TR ANTALYA 01 | 521 | Mechanical Engineering | 2 x 2 weeks per semester | 2 x 2 weeks per semester |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level | |
|-----------------------|------------------------|---------------------------|---------------------------|-------------------------------------------|------------------------------|
| | | | | Student Mobility for Studies | Staff Mobility for Teaching |
| TR ANTALYA 01 | D HAMBURG 06 | Turkish | English | B1: English | B2: English |
| D HAMBURG 06 | TR ANTALYA 01 | German | English | B2 – certificate required for German only | B2 – no certificate required |

D. Additional requirements

TR ANTALYA 01:

D HAMBURG06:

1. We offer a webuddy programme to help guest students especially during the first weeks. Every guest student has a personal buddy for assistance.
2. Students need to pay a semester contribution of about 279 euros (varies). This money is not a tuition fee and mainly used for the public transportation ticket which allows for free access in buses, subways etc. throughout the semester.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution | Autumn term | Spring term |
|-----------------------|-------------------------|---------------------------|
| TR ANTALYA 01 | August 20 th | December 20 th |
| D HAMBURG 06 | 30 April | 30 October |

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement: The present agreement becomes effective upon the signature of the present document and will be valid for the academic year(s) stated in the agreement. It is renewable for another academic year upon mutual consent from the each party. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ANTALYA 01:

Description of the institutional grading system:

| Grading Scale 1 | Grading Scale 1 | 4 Point Grading Scale | Percentage Values | Definition |
|-----------------|-----------------|-----------------------|-------------------|--------------|
| A+ | AA | 4.00 | 90 – 100 | EXCELLENT |
| A | BA | 3.50 | 85 – 89 | VERY GOOD |
| B+ | BB | 3.00 | 80 – 84 | VERY GOOD |
| B | CB | 2.50 | 75 – 79 | GOOD |
| C+ | CC | 2.00 | 70 – 74 | GOOD |
| C | DC | 1.50 | 60 – 69 | SATISFACTORY |

| | | | | |
|----|----|------|---------|------------|
| D+ | DD | 1.00 | 50 - 59 | SUFFICIENT |
| D | ED | 0.50 | 30 - 49 | FAIL |
| E+ | EE | 0.25 | 01 - 29 | FAIL |
| E | FE | 0.00 | DZ | UNATTENDED |

D HAMBURG06:

We use the following scale:

| | | | | | | | | | | | | | |
|-----------|-----------|------|-----|-----|--------------|-----|-----|------------|-----|------|-----|-----|-----|
| 0,7 | 1,0 | 1,3 | 1,7 | 2,0 | 2,3 | 2,7 | 3,0 | 3,3 | 3,7 | 4,0 | 4,3 | 4,7 | 5,0 |
| excellent | very good | good | | | satisfactory | | | sufficient | | fail | | | |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| TR ANTALYA 01 | incoming@akdeniz.edu.tr +90 242 310 66 40 | http://erasmus.akdeniz.edu.tr/frequently-asked-questions |
| D HAMBURG 06 | Mariana Paunova International Main Coordinator studyabroad@haw-hamburg.de | https://www.haw-hamburg.de/studyabroad/ |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution | Contact details | Website for information |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| TR ANTALYA 01 | incoming@akdeniz.edu.tr +90 242 310 66 40 | http://erasmus.akdeniz.edu.tr/frequently-asked-questions |
| D HAMBURG 06 | Mariana Paunova International Main Coordinator studyabroad@haw-hamburg.de | https://www.haw-hamburg.de/studyabroad/ |


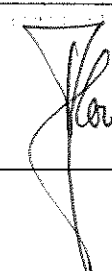
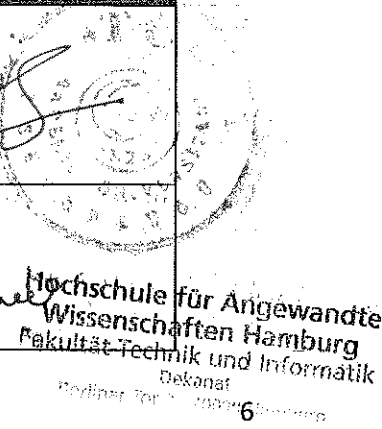
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution | Contact details | Website for information |
|------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| TR ANTALYA 01 | incoming@akdeniz.edu.tr +90 242 310 66 40 | http://erasmus.akdeniz.edu.tr/frequently-asked-questions |
| D HAMBURG 06 | Mariana Paunova International Main Coordinator studyabroad@haw-hamburg.de | https://www.haw-hamburg.de/studyabroad/ |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution | Name, function | Date | Signature |
|--------------|----------------------------------------------------------------------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| TR ANTALYA01 | Assoc. Prof.Dr. Binnur Genç İler Head of International Relations Office | 04/04/2017 |  |
| D HAMBURG 06 | Dr.-Ing. Thomas Flower Dean of the faculty | 2017-4-26 |   |