

Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2017-2021 **between programme countries**

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner Institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details³ (email, phone)	Website (e.g. of the course catalogue)
Akdeniz University	TR ANTALYA01	Administrative contact: International Relations Office, Dumlupınar Boulevard 07058 Antalya, Turkey Email: erasmus@akdeniz.edu.tr Tel: +90 242 310 21 39 Fax: +90 242 310 66 29 Institutional Coordinator: Nurgül Büyükkalay outgoing@akdeniz.edu.tr incoming@akdeniz.edu.tr +90 242 310 21 95	http://www.akdeniz.edu.tr/ Course catalogue: http://erasmus.akdeniz.edu.tr/2015-2016-course-catalogues-in-english

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Evangelische Hochschule Berlin	D BERLIN10	Institutional Coordinator: Dagmar Preiss-Allesch preiss-allesch@eh-berlin.de +49 30 845 82 135	www.eh-berlin.de Course catalogue: https://www.eh-berlin.de/hochschule/aemter-der-ehb/lehrbetriebsamt.html
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B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ANTALYA01	D BERLIN10	913	Nursing	1 st	2 x 2 semester	
D BERLIN10	TR ANTALYA01	913	Nursing	1 st	2 x2 semester	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ANTALYA01	D BERLIN10	0913	Nursing	2 x 1 week	
D BERLIN10	TR ANTALYA01	0913	Nursing	2 x 1 week	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum re- commended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ANTALYA01	0913	Turkish	English	B1: English	B2: English
D BERLIN10	0913	German	English	German B1	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁵For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements *Please see the attached fact sheets*

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ANTALYA01	August 20 th	December 20 th
D BERLIN10	Nomination: March Application: July 15	Nomination: September 1 Application: January 15

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision **within 3 weeks**.
3. A Transcript of Records will be issued by the receiving institution **no later than 5 weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the Involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ANTALYA 01

Grading Scale 1	Grading Scale 1	4 Point Grading Scale	Percentage Values	Definition
A+	AA	4.00	90 - 100	EXCELLENT
A	BA	3.50	85 - 89	VERY GOOD
B+	BB	3.00	80 - 84	VERY GOOD
B	CB	2.50	75 - 79	GOOD
C+	CC	2.00	70 - 74	GOOD
C	DC	1.50	60 - 69	SATISFACTORY
D+	DD	1.00	50 - 59	SUFFICIENT
D	ED	0.50	30 - 49	FAIL

E+	EE	0.25	01 - 29	FAIL
E	FE	0.00	DZ	UNATTENDED

D BERLIN10:

ECTS grade	Local grade	Local definition
F, X	5	Fail
E	4	Sufficient
D	3,5	Satisfactory
C	2	Good
B	1,5	Very Good
A	1	Excellent

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANTALYA01	incoming@akdeniz.edu.tr +90 242 310 66 40	http://erasmus.akdeniz.edu.tr/frequently-asked-questions
D BERLIN10	preiss-ali@escn@eh-berlin.de +49 30 845 82 135	https://www.daad.de/deutschland/nach-deutschland/bewerbung/en/9199-visa-entry-into-the-country/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANTALYA01	incoming@akdeniz.edu.tr +90 242 310 66 40	http://erasmus.akdeniz.edu.tr/frequently-asked-questions

D BERLIN10	preiss-allesch@eh-berlin.de +49 30 845 82 135	
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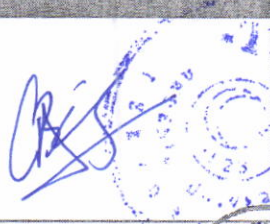
P4 - Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANTALYA01	incoming@akdeniz.edu.tr +90 242 310 66 40	http://erasmus.akdeniz.edu.tr/frequently-asked-questions
D BERLIN10	preiss-allesch@eh-berlin.de +49 30 845 82 135	

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
TR ANTALYA01	Assoc. Prof. Dr. Binnur Genç İter Head of International Relations Office	14.11.2017	 
D BERLIN10	Prof. Dr. Anusheh Rafi Rector	06.011.2017	