

## Erasmus+ Programme

# ERASMUS+/SWISS-EUROPEAN MOBILITY PROGRAMME

### Key Action 1

### - Mobility for learners and staff - Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2017-2021 between programme countries

### [Minimum requirements]<sup>2</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (e.g. of the course catalogue)
Akdeniz University	TR ANTALYA01	<b>Administrative contact:</b> International Relations Office, Dumlupınar Boulevard 07058 Antalya, Turkey Email: <a href="mailto:erasmus@akdeniz.edu.tr">erasmus@akdeniz.edu.tr</a> Tel: +90 242 310 21 39 Fax: +90 242 310 66 29 <b>Institutional Coordinator:</b> <b>Nurgül Büyükkalay</b> <a href="mailto:outgoing@akdeniz.edu.tr">outgoing@akdeniz.edu.tr</a> <a href="mailto:incoming@akdeniz.edu.tr">incoming@akdeniz.edu.tr</a> +90 242 310 21 95 <b>Departmental Coordinator:</b> <b>Seval APAYDIN</b> <a href="mailto:sevalapaydin@akdeniz.edu.tr">sevalapaydin@akdeniz.edu.tr</a>	<a href="http://www.akdeniz.edu.tr/">http://www.akdeniz.edu.tr/</a>  <b>Course catalogue:</b> <a href="http://erasmus.akdeniz.edu.tr/2015-2016-course-catalogues-in-english">http://erasmus.akdeniz.edu.tr/2015-2016-course-catalogues-in-english</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		+90 242 310 46 57	
FHNW University University of Applied Sciences Northwestern Switzerland School of Teacher Education CH BRUGG02		<b>Administrative contact:</b>  <b><u>internationalemobilitaet.ph@fhnw.ch</u></b>  <b>Institutional Coordinator:</b>  Prof. Dr. Walter F. Rohrer Head of International Relations School of Teacher Education Bahnhofstrasse 6, CH 5210 Windisch, +41 56 202 7208 <a href="mailto:walter.rohrer@fhnw.ch">walter.rohrer@fhnw.ch</a>	

## B. Mobility numbers<sup>4</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ANTALYA01	CH BRUGG02	111	Education Science	1 <sup>st</sup> 2 <sup>nd</sup>	4X6 Months	2
CH BRUGG02	TR ANTALYA01	111	Education Science	1 <sup>st</sup> 2 <sup>nd</sup>	4X6 Months	2

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training *
TR ANTALYA01	CH BRUGG02	111	Education Science	2 x 1 week	2
CH BRUGG02	TR ANTALYA01	111	Education Science	2 x 1 week	2

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
TR ANTALYA01		Turkish	English	B1: English	B2: English
CH BRUGG02		German	English	B1: German	B2: German

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

<sup>5</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

**D. Additional requirements** *Please see the attached fact sheets*

**E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ANTALYA01	August 20 <sup>th</sup>	December 20 <sup>th</sup>

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision **within 3 weeks**.
3. A Transcript of Records will be issued by the receiving institution **no later than 5 weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

**F. Information**

**1. Grading systems of the institutions**

**TR ANTALYA 01**

Description of the institutional grading system:

GradingScale 1	GradingScale 1	4 Point GradingScale	PercentageValues	Definition
A+	AA	4.00	90 - 100	EXCELLENT
A	BA	3.50	85 - 89	VERY GOOD
B+	BB	3.00	80 - 84	VERY GOOD
B	CB	2.50	75 - 79	GOOD
C+	CC	2.00	70 - 74	GOOD
C	DC	1.50	60 - 69	SATISFACTORY
D+	DD	1.00	50 - 59	SUFFICIENT
D	ED	0.50	30 - 49	FAIL
E+	EE	0.25	01 - 29	FAIL
E	FE	0.00	DZ	UNATTENDED

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ANTALYA01	<a href="mailto:incoming@akdeniz.edu.tr">incoming@akdeniz.edu.tr</a> +90 242 310 66 40	<a href="http://erasmus.akdeniz.edu.tr/frequently-asked-questions">http://erasmus.akdeniz.edu.tr/frequently-asked-questions</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ANTALYA01	<a href="mailto:incoming@akdeniz.edu.tr">incoming@akdeniz.edu.tr</a> +90 242 310 66 40	<a href="http://erasmus.akdeniz.edu.tr/frequently-asked-questions">http://erasmus.akdeniz.edu.tr/frequently-asked-questions</a>


## **P4 - Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ANTALYA01	<a href="mailto:incoming@akdeniz.edu.tr">incoming@akdeniz.edu.tr</a> +90 242 310 66 40	<a href="http://erasmus.akdeniz.edu.tr/frequently-asked-questions">http://erasmus.akdeniz.edu.tr/frequently-asked-questions</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature
TR ANTALYA01	<b>Assoc. Prof. Dr. Binnur Genç İlter</b>  Head of International Relations Office	27 Oct. 2017	
CH BRUGG02	Prof. Dr. Walter F. Rohrer	22. Oct. 2017	