# Erasmus+ Programme

### Key Action 1
### – Mobility for learners and staff –
### Higher Education Student and Staff Mobility

### Inter-institutional[1] agreement 2014-20[21][2]
### between programme countries
### European University- Republic of Macedonia
### and

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

## A.    Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details[3] (email, phone) | Website (eg. of the course catalogue) |
|---|---|---|---|
| Akdeniz University | TR ANTALYA01 | **Administrative contact:** International Relations Office, Dumlupınar Boulevard 07058 Antalya, Turkey Email: erasmus@akdeniz.edu.tr Tel: +90 242 310 21 39 Fax: +90 242 310 66 29 <br> **Institutional Coordinator:** <br> **Nurgül Büyükkalay** outgoing@akdeniz.edu.tr incoming@akdeniz.edu.tr +90 242 310 21 95 | http://www.akdeniz.edu.tr/ <br> **Course catalogue:** http://erasmus.akdeniz.edu.tr/2015-2016-course-catalogues-in-english |
| ЕВРОПСКИ УНИВЕРЗИТЕТ Р. МАКЕДОНИЈА European University- Republic of Macedonia | **MK SKOPJE05** 936049031 | Erasmus Coordinator Verica Najdovska Tel.+389 23202082 verica.najdovska@eurm.edu.mk | www.eurm.edu.mk |
| [...] | | | |

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[1] Inter-institutional agreements can be signed by two or more higher education Institutions
[2] Higher Education Institutions have to agree on the period of validity of this agreement
[3] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers[4] per academic year

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.*

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle, 1st, 2nd or 3rd] * | Number of student mobility periods | |
|---|---|---|---|---|---|---|
| | | | | | Student Mobility for Studies [total number of months of the study periods or average duration *] | Student Mobility for Traineeships * |
| TR ANTALYA01 | MK SKOPJE05 | | Dentistry | 1st | 2 students x 5 months = 10 | 2 students x 3 months = 6 |
| MK SKOPJE05 | TR ANTALYA01 | | Dentistry | 1st | 2 students x 5 months = 10 | 2 students x 3 months = 6 |

*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|---|---|---|---|---|---|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration *] | Staff Mobility for Training * |
| TR ANTALYA01 | MK SKOPJE05 | | Dentistry | 2 staff x 7 days = 14 days | 2 staff x 7 days = 14 days |
| MK SKOPJE05 | TR ANTALYA01 | | Dentistry | 2 staff x 7 days = 14 days | 2 staff x 7 days = 14 days |

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level[5] | |
|---|---|---|---|---|---|
| | | | | Student Mobility for | Staff Mobility for |

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| [Erasmus code] | | | | Studies<br><br>[Minimum recommended level: B1] | Teaching<br><br>[Minimum recommended level: B2] |
|---|---|---|---|---|---|
| TR ANTALYA01 | MK SKOPJE05 | Turkish | English | B1: English | B2: English |
| MK SKOPJE05 | TR ANTALYA01 | MK | | B2 | B2 |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## D. Additional requirements

- The selection criteria for students and staff are regulated by the sending university; measures for preparing, receiving and integrating mobile students and/or staff are organised by the receiving institution.

- Erasmus Incoming Students have to choose courses from the department with which the agreement is existing, they can choose two courses from any faculties as long as the courses are not overlapping!

- For the implementation of STA/STT-mobilities, a letter of invitation – issued by the University contact person – is required

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution<br>[Erasmus code] | Autumn term*<br>[month] | Spring term*<br>[month] |
|---|---|---|
| TR ANTALYA01 | August 20th | December 20th |
| MK SKOPJE 05 | 15 June | 15 November |

*[* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In case of earlier unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 June of year N will only take effect as of 1 September of year N+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

GRADES: European University recommends the following grading equivalency table:

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Description of the institutional grading system:

| Grading Scale 1 | Grading Scale 1 | 4 Point Grading Scale | Percentage Values | Definition |
|---|---|---|---|---|
| A+ | AA | 4.00 | 90 – 100 | EXCELLENT |
| A | BA | 3.50 | 85 – 89 | VERY GOOD |
| B+ | BB | 3.00 | 80 – 84 | VERY GOOD |
| B | CB | 2.50 | 75 – 79 | GOOD |
| C+ | CC | 2.00 | 70 – 74 | GOOD |
| C | DC | 1.50 | 60 – 69 | SATISFACTORY |
| D+ | DD | 1.00 | 50 – 59 | SUFFICIENT |
| D | ED | 0.50 | 30 – 49 | FAIL |
| E+ | EE | 0.25 | 01 – 29 | FAIL |
| E | FE | 0.00 | DZ | UNATTENDED |

| GRADE | Percentage | Translation |
|---|---|---|
| 10 (A) | 91-100 | Excellent (outstanding performance with only minor errors) |
| 9 (B) | 81-90 | Very good (above the average standards but with some errors) |
| 8 (C) | 71-80 | Good (generally sound work with a number notable errors ) |
| 7 (D) | 61-70 | Satisfactory (Fair, but with significant shortcoming) |
| 6 (E) | 51-60 | Sufficient (performance meets the minimum criteria) |
| 5 (F) | 1-50 | Fail |

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**ECTS Credits:** European University - R.M. uses the *European Credit Transfer and Accumulation System* (ECTS) which is a workload-based system for measuring and comparing study results. The student is awarded a certain number of ECTS credits for each course which reflects the workload necessary to successfully complete a course.

Credits are awarded only when the student has fulfilled the course requirements, for example regular attendance. The credits are allocated by the individual departments in accordance with the standard workload determined by the respective study and examination regulations whereby one credit equals 30 hours of study

**2.Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|---|---|
| TR ANTALYA01 | incoming@akdeniz.edu.tr<br>+90 242 310 66 40 | http://erasmus.akdeniz.edu.tr/frequently-asked-questions |
| MK SKOPJE05 | Erasmus Coordinator<br>Verica Najdovska<br>Tel.+389 23202082<br>verica.najdovska@eurm.edu.mk | http://www.mfa.gov.mk/index.php/en/for-foreign-nationals/entry-visa-for-the-republic-of-macedonia/entry-visa-for-the-republic-of-macedonia |

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|---|---|
| TR ANTALYA01 | incoming@akdeniz.edu.tr<br>+90 242 310 66 40 | http://erasmus.akdeniz.edu.tr/frequently-asked-questions |
| MK SKOPJE05 | Erasmus Coordinator<br>Verica Najdovska<br>Tel.+389 23202082<br>verica.najdovska@eurm.edu.mk | www.eurm.edu.mk |

## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|---|---|
| TR ANTALYA01 | incoming@akdeniz.edu.tr<br>+90 242 310 66 40 | http://erasmus.akdeniz.edu.tr/frequently-asked-questions |
| MK SKOPJE05 | Erasmus Coordinator<br>Verica Najdovska | www.eurm.edu.mk |

| | Tel.+389 23202082 verica.najdovska@eurm.edu.mk | |
|---|---|---|

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature[6] |
|---|---|---|---|
| TR ANTALYA01 | **Assoc. Prof. Dr. Binnur Genç İlter**<br><br>Head of International Relations Office | | |
| MK SKOPJE05 | Rector<br>Prof. PhD. Lidija Naumovska | 03.01.2018 | |

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[6] Scanned signatures are accepted